

Continuing Professional Development Scheme

Advisory

Extension Waiver for CPD Year 2023: CPD-2023-4

Effective Date: 1 January 2024

Last revised: --

For CPD Year 2023, lawyers who have not fulfilled their CPD Year 2023 Points requirements as at 31 December 2023 will be permitted a 'grace period' to do so ('Extension Waiver'). The period of the Extension Waiver for CPD Year 2023 will commence on **1 January 2024** and end on **31 March 2024** ('extension period').

2. During the extension period, lawyers may attend CPD Activities and obtain CPD Points that can be applied towards fulfilling either their CPD Year 2023 or CPD Year 2024 Points requirements. CPD Points obtained from undertaking a single CPD Activity cannot be split up and applied towards fulfilling CPD Points requirements for more than one CPD Year (e.g. for CPD Year 2023 and CPD Year 2024).
3. To be entitled to rely on the Extension Waiver, lawyers **must lodge a formal Extension Waiver Notice** after they have made up the shortfall in their CPD Year 2023 Points requirements. Lawyers must lodge the Extension Waiver Notice before applying for their Singapore Practising Certificates or Foreign Practitioner Certificates in 2024 and, in any event, no later than by 11.55pm on 30 April 2024.
4. To lodge the Extension Waiver Notice, lawyers must log into their ePortfolio accounts at www.sileCPDcentre.sg and complete and submit the electronic form which will be accessible as a link in each lawyer's ePortfolio homepage until 11.55pm on 30 April 2024.
5. Lawyers who rely on the Extension Waiver may be subject to an audit of their compliance with their CPD Requirements in this and subsequent years. The compliance audit is expected to take place from May 2024.

Issued on 15 December 2023 by
Office of Continuing Professional Development
Singapore Institute of Legal Education